

## Why am I not Displayed in the Find a Speech-Language Pathologist or Audiologist Database?

In order to be listed in the Find a Speech-Language Pathologist or Audiologist database, you must:

- 1) Be registered as an SAC Member or Reduced hours Member
- 2) Activate your Find an S-LP or Audiologist listing in the membership account centre
- 3) Have “work” contact information on file with SAC

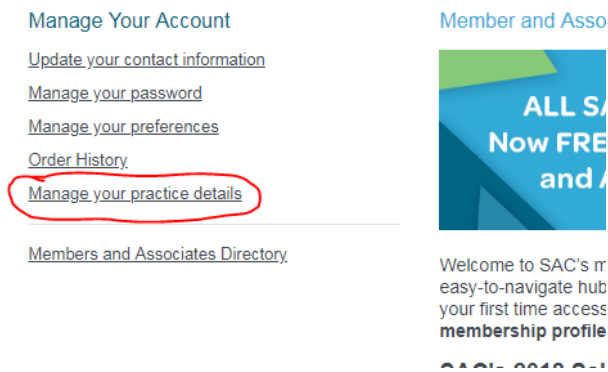
### SAC Member or Reduced Hours Member

This database is a benefit of SAC membership. All individuals listed in the database must have an active membership with SAC. Furthermore, because this database is designed for members of the public seeking speech-language pathologists or audiologists, only SAC speech-language pathology or audiology members can be displayed in the database. To find out more about membership with SAC, click [here](#)

### Active Listing in the SAC Membership Account Centre

When you join SAC or renew as an SAC member, you are given the option to be displayed in SAC’s Find a Speech-Language Pathologist or Audiologist database. If you initially indicated that you did not wish to be displayed in the database, you must log back into your profile and change this setting. You can do so by following these steps:

- 1) Log in to SAC’s [Membership Account Centre](#)
- 2) Click on “Manage your practice details”



- 3) Under “I would like to be listed in SAC’s Find a Speech-Language Pathologist or Audiologist online tool...”, ensure that “yes” is selected. You can also edit your practice settings on this page, which will be displayed in the database.

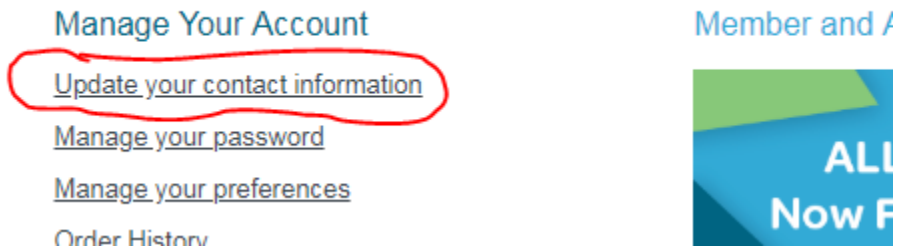
*I would like to be listed in SAC’s Find a Speech-Language Pathologist or Audiologist online tool. A web-based search tool for the public. (Please note: if you choose to be listed in our Find an S-LP or audiologist online tool, the Areas of Practice you select below may be simplified for public searches, e.g. fluency = stuttering):*

- Yes  
 No

### “Work” contact information on file with SAC

The aforementioned steps will ensure that you are displayed when someone searches for your name in the Find an S-LP or Audiologist tool. However, in order to have your name displayed when someone searches for professionals in your area, you must also add your work contact information. In order to do this, do the following:

- 1) Login to SAC’s [Membership Account Centre](#)
- 2) Click on “Update your contact information”



- 3) Make sure that you have contact information that is tagged as “work”. Because it is a public database, it will not display any contact information that you’ve tagged as “home” or “personal”.

A screenshot of a contact information form. The form fields are: 'Company / Building name' (Speech-Language & Audiology Canada.), 'Street Address' (1 Nicholas St.), 'Apt./Suite' (1000), 'City/Town' (Ottawa), 'Province \*' (Ontario), and 'Postal Code' (K1N 7B7). There is an 'Address Type' dropdown menu set to 'Work', which is circled in red. At the bottom left, there is a checkbox for 'Is Primary' which is unchecked. At the bottom right, there is a 'Delete' link. A yellow horizontal bar is located below the form.