



Speech-Language & Audiology Canada
Orthophonie et Audiologie Canada
Communicating care | La communication à cœur

TERMS OF REFERENCE

SPEECH-LANGUAGE PATHOLOGY SERVICES IN SCHOOLS WORKING GROUP

Mandate

The primary objective of the Speech-Language Pathology Services in Schools Working Group, hereafter referred to as the “Working Group”, is to recommend a meaningful, credible and effective national advocacy tool for speech-language pathology services in schools for use by the association.

The Working Group will:

- Review current speech-language pathology services for children in each province and territory.
- Identify issues of concern as well as best practices.
- Review and evaluate a number of advocacy tools (e.g., report card, school survey and case studies highlighting best practices).
- Recommend a national advocacy tool for consideration by SAC. The proposal must include an estimate of costs associated with developing the recommended advocacy tool.

Reporting Relationship

The Working Group reports to the SAC Chief Executive Officer (CEO).

Nomination

Members of the Working Group are either nominated by the Pan Canadian Alliance or selected from a call for volunteers for this project, and are appointed by the CEO.

Membership

The Working Group is composed of one SAC member from each province and territory. Working Group members must currently be employed within the school system, preferably in leadership position. For this Working Group, SAC’s Director of Speech-Language Pathology and Communication Health Assistants is the staff liaison.

Chair

SAC’s Director of Speech-Language Pathology and Communication Health Assistants will serve as Working Group Chair.

Term

- The Chair will serve for the duration of the project, expected to be six months with an anticipated start date of October 2018.
- Working Group members will serve for the duration of the project.

Removal of Chair/Members

Working Groups serve at the pleasure of the CEO. Accordingly, the CEO can remove Working Group members at will and without explanation. Members may be removed if, in the opinion of the CEO, the member is incapacitated or unable to carry out the duties of the office or otherwise for good cause. The CEO may communicate the decision or may delegate such authority to the Working Group Chair.

Meetings

The Working Group meets by teleconference or by other electronic means that permit each member of Working Group to communicate adequately with each other provided that a majority of the members of Working Group consents to the meeting being held in that manner. The Working Group meets approximately once/month.

Decision-Making

Decisions made by the Working Group are reached by consensus. The SAC Board of Directors is responsible for the final approval of the structure of the Clinical Certification Program.

Agenda

The Chair develops and circulates all agendas in advance of the meetings.

Minutes

Minutes are not required.