



## SAC Clinical Research Grant Application

Speech-Language and Audiology Canada will provide clinical research grants to SAC members to conduct research or engage in activities that increase research capacity. The grants are intended to support an increase in the clinical evidence base in the professions of speech-language pathology and audiology in Canada. Two grants of \$3,500 will be awarded in 2019.

Applications (electronic format preferred) must be received at the SAC office, **1000 - 1 Nicholas St., Ottawa, Ontario K1N 7B7**; fax: 613-567-2859 or by e-mail: [chantal@sac-oac.ca](mailto:chantal@sac-oac.ca), attention: SAC Clinical Research Grants Committee by **May 31, 2019 midnight in order to be considered. Only complete applications will be considered.** Successful applicants will be notified by the end of July 2019.

**Principal Applicant (Note: Must be a practicing clinician in speech-language pathology or audiology, an SAC member and must maintain membership throughout the duration of the research).**

Applications from faculty members or research scientists will only be considered if their appointment entails engagement in direct clinical practice.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant is a practicing clinician in  S-LP  Audiology SAC ID #: \_\_\_\_\_

### EDUCATION: Highest degree earned

University: \_\_\_\_\_

Discipline: \_\_\_\_\_ Degree: \_\_\_\_\_ Year: \_\_\_\_\_

### Co-Applicants(s)/Team Member(s)/Mentor

1. Last Name: \_\_\_\_\_ First Name \_\_\_\_\_ Affiliation \_\_\_\_\_

2. Last Name: \_\_\_\_\_ First Name \_\_\_\_\_ Affiliation \_\_\_\_\_

3. Last Name: \_\_\_\_\_ First Name \_\_\_\_\_ Affiliation \_\_\_\_\_

**The vast majority of research requires ethics approval.** To learn more, we encourage you to consult the webinar created by Canada's three Federal research agencies, [CIHR](http://tcps2core.ca/welcome), [NSERC](http://nserc.ca) and [SSHRC](http://sshrc.ca) (<http://tcps2core.ca/welcome>). Another helpful resource was developed by the University of Waterloo: <https://uwaterloo.ca/research/office-research-ethics/research-human-participants/pre-submission-and-training/human-research-guidelines-and-policies-alphabetical-list/does-my-data-collection-activity-require-ethics-review>

**Does this proposal require research ethics approval?**

If yes, through what agency? \_\_\_\_\_

If no, to what agency will you submit the proposal in order to obtain research ethics approval?

\_\_\_\_\_

**If you do not need research ethics approval, provide a justification based on the guidelines of the Canadian Tri-Council Panel of Research Ethics <http://www.pre.ethics.gc.ca/eng/policy-politique/initiatives/tcps2-eptc2/Default/>**

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## **APPLICATION: Supporting documentation (required)**

### **1. Proposal** (2 pages maximum, font size 12, APA format, 1.5 line spacing)

Provide a title and a clear, detailed description of the proposed activities that you will complete. Activities eligible for funding are those that involve the planning and/or implementation of clinical research or those that increase the capacity of an individual or group of individuals to conduct research. Proposed research should lead to increased research capacity (e.g., facilitate new engagement of clinicians in research, build independence of clinicians for conducting research in the future, lead to more clinician-driven research in the future). **Proposals must include:**

- A rationale and description of the activities to be completed.
- Clearly stated research question/objective.
- Appropriate research methodology (e.g. types of data collected, data analyses etc.).
- A description of the roles of the principal applicant and co-applicants.
- Identification of any related research funding and how the present funds will provide added value.
- Disclosure of any conflict of interest.

### **2. Timeline and Budget** (1 page maximum, font size 12, APA format, 1.5 line spacing)

- A timeline for completion (2 year maximum).
- An itemized budget outlining eligible research expenses. Eligible research expenses include: equipment, research assistant or coordinator salaries and benefits, materials (tests, etc.), consultant fees (e.g., statistics, database development) and other research related expenses. Salary or honoraria for principal applicants or co-applicants is not an eligible expense. If you have any questions regarding eligible expenses, please contact Chantal Kealey.

### **3. Feasibility and evidence of research capacity** (1 page maximum font size 12, APA format, 1.5 line spacing)

- An outline of the feasibility of the project and how it will contribute to the profession of speech-language pathology and/or audiology.
- If you propose to use these funds to conduct research, you must provide evidence of the research capacity of your team. Clearly describe the research capacity of your team in the application. At least one member of your team must have research expertise as defined by strong research training and a successful research publication record. If the principal applicant does not have research expertise, then a research mentor must be included as a co-applicant. Mentorship should be demonstrated by engagement of the mentor(s) in their role mentoring the applicant and previous successful research experience of the mentor (e.g., peer-reviewed publications, scholarly presentations, grants). Research mentors must submit a letter describing their research experience and training and outlining their role in the project. Minimally, the research mentor should be involved in developing the research design and plan for data analysis as well as advising the clinician if ethics approval is needed.

Curriculum Vitae (must be included for)

- principal applicant;
- all co-applicants; and
- research mentor (should include publications and research activities from the last 5 years only)

### **4. Signed letter of support from employer**

The letter must be included if the employment setting is involved in the proposed work (e.g., participant recruitment, use of equipment, release time for principal or co-applicants).

## CRITERIA:

- Only complete applications with all supporting documentation will be considered.
- Applications will be evaluated on the presence of a clear plan, a budget, the feasibility and quality of the proposal, and proof of research capacity.
- **Research that is being completed as part of or related to a university degree is not eligible.**

## THE PRINCIPAL APPLICANT MUST:

- Be a practicing clinical speech-language pathologist or audiologist.
- Be a member of SAC.
- Maintain SAC membership throughout the duration of the research project.
- Have, at minimum, a master's degree (or equivalent) in speech-language pathology or audiology.
- Have at least one year of clinical experience.

## ELIGIBLE PROPOSAL ACTIVITIES:

- Completion of all or part of a research project.  
Projects can be new or on-going. The applicant must identify any related funds and identify how these funds provide added value. Proposals that only involve travel to present research that has been completed will be given low priority.
- Development of a research team and/or research project proposal.  
These proposals may include networking and planning activities with a clear research end point.
- Development of research capacity in an individual or team.  
These proposals may include activities such as attending workshops or classes that provide research training.

Applicants will be notified by e-mail if they are a recipient or non-recipient (you must notify SAC of any change to your e-mail address). If funded, an interim annual report and a final report with delineation of use of funds must be submitted using standard SAC forms available on the website. Any unused funds must be returned to SAC. The recipient's name, employer and province may be used in SAC publications.

The recipient will also be asked to:

- submit a picture;
- biography;
- 50 word project abstract that may be used in SAC publications; and
- Social Insurance Number (for a T4A to be issued), unless the grant money is being sent to an institution.

*Any manuscripts resulting from the research must be submitted first to CJSLPA for publication consideration. CJSLPA reserves the right of first refusal for any publications that result from the project. **SAC funding must be acknowledged on all publications and presentations resulting from the research.** We encourage acknowledgement of SAC funding on other documents and materials pertaining to the research (e.g. data collection surveys) when permissible by the Institutional Review Board responsible for the ethics approval. If the principal applicant is not able to complete the research, he/she must contact Chantal Kealey at the SAC office.*

SAC would like to thank **BMS Group Inc.** for their generous support of clinical research.