



## SAC Clinical Research Grant Application

Speech-Language & Audiology Canada provides clinical research grants to SAC members to conduct research or engage in activities that increase research capacity. The grants are intended to support an increase in the clinical evidence base for the professions of speech-language pathology and audiology in Canada. Up to two grants of \$5,000 will be awarded in 2023.

Applications (electronic format preferred) must be received at the SAC office, **1000 - 1 Nicholas St., Ottawa, Ontario K1N 7B7** by e-mail: [amy@sac-oac.ca](mailto:amy@sac-oac.ca) attention: SAC Clinical Research Grants Committee by **May 31, 2023 midnight EST in order to be considered. Only complete applications will be considered.** Successful applicants will be notified by the end of July 2023.

**Principal Applicant (Note: Must be a practicing clinician in speech-language pathology or audiology, a SAC member and must maintain membership throughout the duration of the research. Research that is being completed as part of or related to a university degree is not eligible).**

Applications from faculty members or research scientists will only be considered if their appointment entails engagement in direct clinical practice.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant is a practicing clinician in  S-LP  Audiology

SAC Membership Number: \_\_\_\_\_

### EDUCATION: Highest degree earned

University: \_\_\_\_\_

Discipline: \_\_\_\_\_ Degree: \_\_\_\_\_ Year: \_\_\_\_\_

### Co-Applicants(s)

1. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

2. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

3. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

4. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

5. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_



**Mentor(s)**

- 1. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_
- 2. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

**The vast majority of research requires ethics approval.** To learn more, we encourage you to consult the webinar created by Canada's three Federal research agencies, [CIHR](#), [NSERC](#) and [SSHRC](#) (<http://tcps2core.ca/welcome>). Another helpful resource was developed by the University of Waterloo: <https://uwaterloo.ca/research/office-research-ethics/research-human-participants/pre-submission-and-training/human-research-guidelines-and-policies-alphabetical-list/does-my-data-collection-activity-require-ethics-review>

**Does this proposal require research ethics approval?**  YES  NO

If approval is required, have you obtained research ethics approval to proceed with this research?  YES  NO

If yes, from which agency did you obtain approval?

\_\_\_\_\_

If no, to which agency will you submit the proposal in order to obtain research ethics approval?

\_\_\_\_\_

**If you do not need research ethics approval, provide a justification based on the guidelines of the Canadian Tri-Council Panel of Research Ethics.** [http://pre.ethics.gc.ca/eng/policy-politique\\_tcps2-eptc2\\_2018.html](http://pre.ethics.gc.ca/eng/policy-politique_tcps2-eptc2_2018.html)

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**APPLICATION: Supporting documentation (required)**

**Sections 1-3 should use font size 12, 1.5 line spacing, and APA format for references where relevant.**

**1. Proposal (2 pages maximum)**

Provide a title and a clear, detailed description of the proposed activities that you will complete. Activities eligible for funding are those that involve the planning and/or implementation of clinical research. Proposed research should lead to increased research capacity (e.g., facilitate new engagement of clinicians in research, build independence of clinicians for conducting research in the future, lead to more clinician-driven research in the future). **Proposals must include:**

- Clearly stated research question/objective with rationale and appropriate citations.
- Description of the activities to be completed.
- Appropriate research methodology (e.g. types of data collected, data analyses etc.).
- Significance of the research for clinical practice.
- Description of the roles of the principal applicant and co-applicant(s).

- Identification of any related research funding and how the present funds will provide added value.
- Disclosure of any conflict of interest.

## 2. Timeline and Budget (1 page maximum)

- Timeline for completion (2 years maximum).
- Itemized budget outlining and justifying eligible **research expenses**. Eligible research expenses include: research assistant or coordinator salaries and benefits, consultant fees (e.g., statistics, database development), research materials and supplies (tests, etc.), and other research related expenses. Salary or honoraria for principal applicants or co-applicants is not an eligible expense. Equipment is not an eligible expense. If you have any questions regarding eligible expenses, please contact Julia Kennedy ([julia@sac-oac.ca](mailto:julia@sac-oac.ca)).

## 3. Feasibility of the project and evidence of supportive research mentorship (1 page maximum)

- Outline of the feasibility of the project and how it will support an increase in the clinical evidence base in the professions of speech-language pathology and/or audiology in Canada.
- Evidence of the research capacity of your team, e.g., evidence that team members possess individually and collectively the past experience and current skills required to carry out the project. Evidence of a productive collaborative relationship between team members may also contribute to research capacity.
- At least one research mentor must be included on the team. The mentor(s) must submit a letter documenting their mentorship of the team, that is, engagement of the mentor(s) in their role mentoring the applicant and previous successful research experience, especially as it pertains to the proposed project (e.g., peer-reviewed publications, scholarly presentations, grants). Minimally, the research mentor(s) should be involved in developing the research design and plan for data analysis as well as advising the clinician if ethics approval is needed.
- Research capacity should also be demonstrated with respect to the support of the clinical site that will host the research. **The applicants should demonstrate that they will have access to sufficient time to conduct the research as well as all the material resources required to complete the project.** A letter of support from the clinical site to demonstrate that these resources are in place will strengthen your proposal.

### Curriculum Vitae (must be included for)

- Principal applicant;
- Co-applicant(s); and
- Research mentor(s) (should include publications and research activities from the last 5 years only)

## 4. Signed letter of support from employer

The letter must be included if the employment setting is involved in the proposed work (e.g., participant recruitment, use of equipment, release time for principal or co-applicants).



#### CRITERIA:

- Only complete applications with all supporting documentation will be considered.
- Applications will be evaluated on the presence of a clear plan, a budget, the feasibility and quality of the proposal, proof of research capacity of the team, and supportive research mentorship.
- **Research that is being completed as part of or related to a university degree is not eligible.**

#### THE PRINCIPAL APPLICANT MUST:

- Be a practicing clinical speech-language pathologist or audiologist.
- Be a member of SAC.
- Maintain SAC membership throughout the duration of the research project.
- Have, at minimum, a master's degree (or equivalent) in speech-language pathology or audiology.
- Have at least one year of clinical experience.

#### ELIGIBLE PROPOSAL ACTIVITIES:

- Completion of all or part of a research project.  
Projects can be new or on-going. The applicant must identify any related funds and identify how these funds provide added value. Proposals that only involve travel to present research that has been completed will be given low priority.
- Development of a research team and/or research project proposal.  
These proposals may include networking and planning activities with a clear research end point.
- Development of research capacity in an individual or team.  
These proposals may include activities such as attending workshops or classes that provide research training.

Applicants will be notified by e-mail if they are a recipient or non-recipient (you must notify SAC of any change to your e-mail address). If funded, an interim annual report and a final report with delineation of use of funds must be submitted using standard SAC forms available on the website. Any unused funds must be returned to SAC. The recipient's name, employer and province/territory may be used in SAC publications.

The recipient(s) will also be asked to provide the following:

- Photograph;
- Biography;
- 50-word project abstract that may be used in SAC publications; and
- Social Insurance Number (for a T4A to be issued), unless the grant money is being sent to an institution.

*Any manuscripts resulting from the research must be submitted first to CJSLPA for publication consideration. CJSLPA reserves the right of first refusal for any publications that result from the project. **SAC funding must be acknowledged on all publications and presentations resulting from the research.** We encourage acknowledgement of SAC funding on other documents and materials pertaining to the research (e.g. data collection surveys) when permissible by the Institutional Review Board responsible for the ethics approval. If the principal applicant is not able to complete the research they must contact SAC's Director of Audiology.*