

# SAC Clinical Research Grant Application Checklist

When submitting your application for a SAC Research Grant Application, please ensure that you have provided all of the following:

## Application Form:

- ✓ Full contact information including SAC membership number for primary applicant
- ✓ Name of agency that provided/will provide ethics approval or justification for not obtaining ethics approval

## Application-Proposal

- ✓ Clearly stated research question/objective with rationale and appropriate citations.
- ✓ Description of the activities to be completed.
- ✓ Details of research methodology are provided with clear evidence of relevance for the proposed research question/objective.
- ✓ Significance of the research for clinical practice is clearly identified.
- ✓ Description of the roles of the principal applicant and co-applicant(s).
- ✓ Identification of any related research funding and how the present funds will provide added value.
- ✓ Conflict of interest disclosure statement.

## Timeline and Budget

- ✓ Detailed 2-year timeline for completion of project
- ✓ Itemized budget with justification of eligible research expenses

## Feasibility

- ✓ Evidence of the feasibility of the project
- ✓ Explicit statement of how the project will increase the clinical evidence base in speech-language pathology or audiology in Canada
- ✓ Explicit statement of how the project will increase clinical research capacity in in speech-language pathology or audiology in Canada
- ✓ Evidence of the research capacity of your team
- ✓ Appropriate research mentor on your team with demonstrated engagement with the project and previous research experience that pertains to the project.
- ✓ Demonstrated evidence of access to necessary resources at the research site (research time, expertise, equipment, participants, and support of the management).

## Curriculum Vitae and Letters of Support

- ✓ CV for principal applicant
- ✓ CV for each co-applicant
- ✓ CV for research mentor (including publications for previous 5 years only)
- ✓ Letter of support and engagement from the research mentor
- ✓ Letter of support from the employment setting(s) at which the proposed research will take place.