

## Application Package — Speech-Language & Audiology Canada Awards Program 2018

**Award:** Excellence in Applied Research Award

**Deadline:** October 31, 2017

**Objective:** To acknowledge and honour excellence in an individual, completed research project that provides evidence for evidence-based clinical practice. The award also promotes Canadian research in speech-language pathology and audiology and emphasizes the importance of evidence-informed practice. At least one researcher from the project must be an SAC member or associate. The committee will consider projects presented locally, conference presentations or published papers. Judging is primarily based on the clinical impact of the work, not on the format or where the research was presented.

### Nomination Tips:

**1. Plan Ahead**

Start preparing your nomination well before the deadline – the more time you leave yourself, the better! Review this package carefully before beginning so you know what you need. Take care in preparing your nomination and be sure to follow all instructions.

**2. Work With Your Nominee**

Ask for information that you can include in your nomination package. This can include newspaper articles, published works, research, projects or photographs. Also ask your nominee for his/her résumé or CV for additional information that could be used in the nomination. If you're worried about gathering all the information on your own, make it a team effort! Get help from colleagues, clients, parents, supervisors or others.

**3. Be Detailed**

Judges can only score your nomination based on the information you provide in the package; so, you must assume they know nothing about the nominee. Avoid general, unsupported statements – provide specific, concrete examples to support your points. Scores are based on the criteria in the “Support for Nomination” section; so, use them as a guide in preparing your answers. Be sure to answer all questions completely and accurately and check your application for grammatical, spelling and typographical errors.

**4. Submit on Time**

You can send in your nomination package by email, regular mail or fax by October 31, 2017. Before submitting your nomination, make sure that all important information (including your supporting documentation) is included within your submission.

**5. Persevere**

If your nomination is not successful this year, apply again! You can ask the Awards and Recognition Committee for comments and feedback from your evaluation so you know what to improve on before you re-submit. You can also request that your nomination package be returned if you need the information to re-apply.

### Eligibility Criteria for This Award:

To be eligible for this award, research projects must:

- Have been completed within the past three years (since October 31, 2014)
- Have at least one SAC member or associate as part of the research team
- Involve a product based on the research (e.g., poster session, published article, contributed paper, presentation), provided with this nomination as a supporting document
- Peer-review is an asset

Please contact [emily@sac-oac.ca](mailto:emily@sac-oac.ca) if you have questions about your nomination. SAC will confirm receipt of all nominations, so please follow-up if you do not receive confirmation.

Please note: all completed nomination forms and accompanying material become property of Speech-Language and Audiology Canada.

**Nominee Information**

Name of primary contact:

SAC number:

Organization/Institution:

Home Address:

Telephone:

Fax:

Email:

Names and occupations of additional team member(s):

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**All applications must be submitted typed.**

**This submission requires two nominators. Nominators are not required to be SAC members or associates. Self-nomination is permitted if accompanied by a second, external nominator. As per privacy legislation and policy, nominator(s) must ensure the nominee has been informed of and agrees to this nomination.**

**Nominator No.1**

Name:

Organization:

Address:

Telephone:

Fax:

Email:

Signature:

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**Nominator No.2**

Name:

Organization:

Address:

Telephone:

Fax:

Email:

Signature:

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This nomination must also be accompanied by the following:

- ❑ Copy of the research project or paper
- ❑ **ONE** other piece of supporting documentation (a product based on the research, which may include; poster session, published article, contributed paper, presentation (public or professional forum), etc.). More than one document will not be considered. Your supporting document should supplement the information contained in the letter of support, not serve as a substitute.
- ❑ Résumé highlighting key accomplishments of the team or project leader.

Please ensure that **ALL** required documentation and supporting materials are included with this submission.

### **Support for Nomination**

Please write a letter of support of **2,000 words or fewer** to explain why this project is deserving of this award. Be sure to answer each of the following questions in your letter (nominations will be evaluated on each of these questions):

- Please provide an overview of the research project (authors/researchers, objectives, outcomes). When was the project completed? Did it achieve its objectives? (5 points)
- Explain the product of the research included with this nomination as a supporting document. (5 points)
- How does this research directly influence clinical practice? (10 points)
- How does this project involve *Canadian* content? (5 points)
- Is there any additional information you feel may be relevant to your nomination?

Projects will also be evaluated on methodological soundness (5 points). Please provide a word count with your letter of support.

Please ensure you have carefully reviewed the awards brochure and are aware of all requirements, conditions and limitations for application. Please take time and care in preparing your nomination. Candidates are comparatively judged based on the strength, quality and comprehensiveness of your submission. A good candidate with a sub-par nomination package may go unrecognized. Current SAC staff and current members of the Board of Directors are not eligible for awards.

**Completed application forms must be RECEIVED by email [emily@sac-oac.ca](mailto:emily@sac-oac.ca), by mail to 1 Nicholas St., Suite 1000, Ottawa, ON, K1N 7B7, or fax to 613-567-2859 by the deadline.**